

Linens

Table linens should coordinate with the type of event you are hosting. It is important to ask your caterer if linens are included in the contract. Caterers may sometimes offer plain white or ivory table linens and napkins at no additional charge. Colored and upgraded linens can be rented from an outside vendor. Costs vary depending on type of fabric and size of linen. Keep in mind that a delivery or shipping fee is charged when renting linens.

Solid USF green, gold or ivory polyester linens are practical for less formal events and luncheons. Fancier, specialty linens can be rented to enhance the formality of your higher-end events.

Suggested Vendors:

BBJ Linen

National vendor; large selection; ships locally
Contact- Alexis Machin (813) 310-2244 or
Amachin@bbjlinen.com

Cloth Connection

National vendor; large inventory; ships nationally
Contact- Jessica Eybers (407) 704-0817 or jeybers@clothconnection.com

Connie Duglin

National vendor with local corporate office; wide selection of fabrics; large inventory; delivery available
Contact- Marla Thomas (813) 786-8642 or Marla@cdlinen.com

Imperial Rentals









Local vendor; great for last minute needs; weekly route to campus every Tuesday and Thursday.
Contact- Dennis (813) 879-7078 or sales@imperial-rental.com



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Linen and Table Compatibility Chart

Standard Table Height is 30"

Linen Sizes								
Seats	10-12	8-10	6	4	2-4	2-4	8-10	6-8
132" Round	To the Floor					To the Floor with Extra to Tie Sash		
120" Round	24" Drop	To the Floor				To the Floor		
108" Round	18" Drop	24" Drop	To the Floor				Decorative Top Cloth	Decorative Top Cloth
90" Round	9" Drop	15" Drop	21" Drop	27" Drop	To the Floor		Decorative Top Cloth	Decorative Top Cloth
90" Square	Decorative Top with 24" Drop	Points Touch the Floor	Decorative Top- Extra 16" on Points	Decorative Top Extra 22" on Points	To the Floor		Front & Back to Floor, Sides 6" Short in length	Front & Back to Floor, 9" Deep on Sides
70" Square	Decorative Top To Edge	Decorative Top 6" Drop	Decorative Top 12" Drop	Decorative Top 18" Drop	Decorative Top 21" Drop		Decorative Top Cloth	Decorative Top Cloth
54" Square	Decorative Top Table Center Only	Decorative Top To Edge	Decorative Top 6" Drop	Decorative Top 12" Drop	Decorative Top 15" Drop		Decorative Top Cloth	Decorative Top Cloth
90" x 156" Banquet							To the Floor	To the Floor with Extra
90" x 132" Banquet							Front & Back 30" Sides 18"	To the Floor
54" x 120" Banquet Top							Front and Back 12" Drop	Front and Back 15" Drop